Learning to Navigate in a COVID-19 World

Face Coverings in the Classroom: A Faculty Guide

**Faculty Communication Expectations**

| Include “New Mexico State University COVID-19 Safety Commitment” in the course syllabus. Ask each student to sign the safety commitment at the beginning of the course. |
| Review face covering and social distancing requirements for the classroom at the beginning of the first class. |
| Clearly state, on Day 1 of class, that anyone not able to comply with COVID-19 Classroom Safe Practices must switch to a 100% online section immediately. |
| Department heads must communicate with faculty about their rights, responsibilities and resources available to them regarding handling confrontation during a class. |

**Student Questions**

Direct students to the Office of the Dean of Students (DOS@nmsu.edu) for questions about exceptions to the face covering requirement.

**Student Non-compliance**

Discreetly remind any student without a mask of the policies, and request they wear a mask.

If student refuses to wear a mask, ask the student to leave the class.

If non-compliant student refuses to leave, dismiss class. If student continues to escalate the situation, call NMSU Police for assistance.

**What to do after an incident**

If a non-compliant student refuses to leave the class, faculty/instructors should send a follow-up report to the Office of the Dean of Students after the class using the Campus Community Incident Response Form or go to the DOS website at (https://deanofstudents.nmsu.edu/report-a-concern/).

**Issues with classroom space?**
Contact NMSU Facilities and Services at askfs@nmsu.edu.